Uvalde County Emergency Services District No. 2
Minutes of Public Meeting
Held Saturday, February 10, 2024, at 12:00pm
33 Mariposa Lane, Concan, Texas 78838

Board Members in attendance:
Kay Campbell
Terry Carson
Wendi Hightower
Jeff Santleben

Members of public in attendance:
Brannon Hightower (CVFD)
Kris Sellars (CVFD)
Cody Shockley (CVFD)
Justin Wills (CVFD)

1. Call meeting to order;
   Meeting called to order at 12:02pm by Jeff Santleben in absence of Leonard Mikeska

2. Public Comment: Individual members of the public may address the Board on items not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment on items not on the published final agenda will be limited to a statement of factual information or a statement of existing policy. Any deliberation or decision by the Board will be limited to a proposal to place the subject on a future agenda.
   No public comment received

3. Public Comment on agenda items: Members of the public may speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item.
   No Public Comment on agenda items received

4. Receive monthly report from the Treasurer and consider:
   (a) approval of payment of monthly bills and invoices; and
   (b) approval of monthly financial report;
   Financial report attached. Terry Carson reports payment to Carlton Law Firm in the amount of $1,338.00. Terry Carson reports that web developer Matt King says he has not received check payment that was mailed to him on 1/21/2024. Terry Carson will place a “stop payment” on said check and re-issue. Wendi Hightower moves to accept financial report as presented, Kay Campbell seconds, all vote in favor, financial report is approved.

5. Receive monthly report from Concan Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership;
   Report attached.
   Notes include:
   New CVFD Bylaws in place effective 2/6/2024.
   Volunteers constructed meeting and office space in building adjacent to main fire house.

Justin Wills asks for update re: vehicle purchases. Wendi directs him to send request with specs to info@ucesd2.org email so all commissioners can be included in the discussion.
Cody Shockley provides copy of call request protocol for ESD to submit with Service Provider Agreement.
Cody Shocley asks for clarification on ESD spending. If ESD provides funds for building addition/expansion, how does ownership work? Commissioners indicate will consult attorney for answer.
Commissioners thank CVFD for report and give a special thanks of recognition for construction work completed.

6. Discuss and consider approval of January 20, 2024, regular meeting minutes and approval of January 27, 2024, special meeting minutes;
   Terry Carson moves for approval of January 20, 2024, regular meeting minutes and approval of January 27, 2024, special meeting minutes, Kay Campbell seconds, all vote in favor, January 20, 2024, regular meeting minutes and approval of January 27, 2024, special meeting minutes are approved.

7. Discuss and take action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement;
   Kay Campbell moves to table this item, Terry Carson seconds, all vote in favor, item is tabled.

8. Discuss and take action to adopt a Records Management Program;
   Wendi Hightower moves to table this item, Terry Carson seconds, all vote in favor, item is tabled.

9. Discuss and take action to adopt an Investment Policy;
   Board does not have any information in this regard. Terry Carson will visit with Leonard Mikeska for more information.

10. Discuss and take action to adopt a Resolution Regarding Public Participation at Open Meetings;
    Terry Carson moves to adopt Resolution UCESD 24002, Wendi Hightower seconds, all vote in favor, Resolution UCESD 24002 is adopted (copy attached)

11. Discuss regarding a Service Provider Agreement with Concan VFD and any related issues, consider approval;
    A special meeting is called for Thursday, February 15, 2024, at 4:00pm at CVFD fire station to discuss.

12. Discuss and consider approval of Interlocal Cooperation Contract and Agreement with Uvalde Police Department for dispatch services;
    Kay Campbell moves to table this item, Terry Carson seconds, all vote in favor, item is tabled.

13. Discuss agenda, time, and date for next meeting.
    The next regular meeting will be held on March 9, 2024 at 12:00pm at CVFD fire station.

1:07 – Wendi Hightower moves to adjourn, Kay Campbell seconds, all vote in favor, meeting is adjourned at 1:07pm, Saturday, February 10, 2024.